



AAA ZONE CONSTITUTION AND BYLAWS

Written March 31, 2008

Amended July 24th, 2019

Mid Isle Matrix Constitution & Bylaws

CONSTITUTION

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ARTICLE 1 NAME & JURISDICTION

- 1.1 The name of this organization shall be the Mid Isle Matrix herein after referred to as “the Matrix”.
- 1.2 The Matrix is a cooperative effort between the Kensington, North Star, North River and Southside Minor Hockey Associations.
- 1.3 The boundaries and jurisdiction of the Matrix includes the combined boundaries of the four minor hockey associations comprising the Matrix as defined and recognized by HPEI.

ARTICLE 2 MEMBERSHIP & ELIGIBILITY

- 2.1 The members of the Matrix shall be the Kensington, North Star, North River and Southside Minor Hockey Associations herein after referred to as the “Member Associations” and as represented by their dutifully elected board members.
- 2.2 For the purposes of voting, each Member Association shall designate up to 12 voting members to represent their interest, where the 12 would also include the Matrix Board representatives who may not be elected directors of the Member Associations.
- 2.3 To be eligible for the Matrix, players must be resident in the Matrix region as defined by the boundaries of the Member Associations and be in good standing with one of the Member Associations before tryouts begin.
- 2.4 Players are required to play at their respective age level as set forth by Hockey P.E.I. unless where such provisions are made by HPEI for the assessment of under age players, such processes for evaluation should be followed with the final decision for level of play being referred to the Matrix Executive for consideration.

ARTICLE 3 PURPOSE & OBJECTIVES

- 3.1 The purpose of the Matrix is to provide an opportunity for male players of the Member Associations to play at the AAA level.
- 3.2 The Matrix shall cover divisions of play including Midget, Bantam, Pee Wee and Atom with one team at each level to ensure the competitive nature of the program.
- 3.3 The Matrix is committed to selecting teams based on skill and hockey IQ and shall ensure that all players, regardless of their Member Association or playing history are given a fair and equal opportunity to compete for a position on the AAA rep teams.
- 3.4 Once teams are selected, the Matrix Board through their division coordinators will ensure that all coaches, team officials and players are supported in a manner, which will encourage competition and excellence while also emphasizing good sportsmanship.

ARTICLE 4 GOVERNANCE & MEETINGS

- 4.1 The Matrix shall be governed by an Operations Board herein after referred to as “the Board” and an Executive Committee herein after referred to as “the Executive”.

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- 4.2 The Board shall conduct the day-to-day operations and management of the Matrix teams including the consistent application and enforcement of the Constitution and Bylaws.
- 4.3 The Board shall be comprised of two (2) voting representatives from each Member Association, as well as, a non-voting Chair. The Secretary and Treasurer will be appointed positions filled by Board members.
- 4.4 The Chair of the Board shall be appointed for a three-year term by a unanimous vote of the voting Board members. Where a unanimous vote is not possible, a majority vote recommendation shall be submitted to the Executive Committee for consideration. Once the Chair of the Board has completed their three-year term they can return as a past chair, to support the new Chair and Board members. The Past Board Chair will not be a voting member on the Board.
- 4.5 The Member Associations shall duly appoint voting members to the Board three-year term where terms coincide with an Annual General Meeting of the Member Associations. Terms should be staggered so that only half of the board members are new in any given year. Board Members completing their three-year term may be used as an alternative for one additional year; however, such appointments are at the discretion of the affected Member Association. Board members will be eligible for reappointment after sitting off board for minimum of two years.
- 4.6 Board members may be removed or recalled by their Member Association at any point during their term should it be deemed by a majority vote of their Matrix membership that the appointed Board member is not acting in the best interest of their players and members and the stated objectives and intent of the Matrix Constitution and Bylaws.
- 4.7 If the Board feels a breach of trust has occurred, a 75% majority vote of the Board can remove a representative. A detailed report on the breach and removal decision must be submitted to the Executive for consideration and must have the support of at least three (3) presidents before action can be taken.
- 4.8 Board members may also resign at any time for any reason. A Board member wishing to tender their resignation shall do so in writing to the Matrix Chair and the President of their Member Association. A Board member may also be deemed to have resigned upon missing three consecutive meetings.
- 4.9 Upon resignation or removal, the Member Associations must appoint an alternate to take the role of the voting member for the remainder of the year and a new permanent member appointed from the affected Member Association for the following year.
- 4.10 The Board shall hold a monthly meeting throughout the year with additional meetings as required to perform the day-to-day operations of the organization. Six (6) voting members shall be considered quorum at ALL Board meetings with at least one member from each Member Organization being present.
- 4.11 Proper Order of Business should be followed at all Board meetings and should generally include the following: Call to Order, Additions to Agenda, Minutes of Last Meeting,

Created: March 31, 2008

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Business arising from the minutes, Financial Report, Correspondence, Other reports, Old Business. New Business, Other and Adjournment. Minutes from Board meeting shall be submitted to the Executive within 10 days of the Board meeting in question.

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- 4.12 Motions shall be tabled for all major decisions with six (6) of eight (8) Board members voting in support of said motion for it to pass. Where only six (6) Board members are present, ALL six (6) voting members MUST support said motion for it to pass.
- 4.13 The Executive shall be comprised of the four (4) Presidents of the Member Associations as voting members and the Matrix Board Chair in a non-voting role.
- 4.14 The Executive shall provide support, oversight and constitutional interpretation to the Board as required or as specified herein.
- 4.15 The Executive shall meet at least once per year in person to review the Constitution, Bylaws and state of the union. Quorum at Executive meetings requires ALL four (4) Presidents or an approved alternate to be in attendance. Additional meetings may be required throughout the year as required or requested.
- 4.16 For decisions of the Executive to be binding on the Member Organizations, at least three (3) of four (4) Presidents must confirm the decision. In the case of a tie, the Chair of the Matrix Board will cast the deciding vote.
- 4.17 The Matrix shall have an Annual General Meeting of the Matrix Membership as defined in Article 2, with such meeting to be held no later than one (1) month following the last annual general meeting of a Member Association or May 31st at the latest should no such meetings occur.
- 4.18 The Executive may call special meetings of the Board and/or Matrix Membership at any time throughout the year with due notice.

ARTICLE 5 DISCIPLINE & DISPUTE RESOLUTION

- 5.1 The Board shall have full responsibility for discipline and dispute resolution with respect to coaches, team officials or players of the Matrix. The process for discipline and dispute resolution shall be consistent with the Constitutions of the Member Associations and HPEI and be outlined in the bylaws and/or a policy document in sufficient detail so as to provide clarity to the individuals affected. The Board shall notify the Executive should any dispute occur and prior to any disciplinary action with respect to coaches, team officials or players.
- 5.2 Should a dispute arise between voting Board members or voting Board members and the Board Chair on conduct or procedural process, and whereas the Chair cannot reasonably resolve such dispute, voting Board members may ask the Chair to refer the issue to the Executive for consideration with no such reasonable request being denied. The Board shall make no decisions on disputed matters until confirmation from the Executive. Disputes between the Board and the Executive could occur and should be attempted to be resolved through discussion and mediation by the Board Chair. If a negotiated resolution is not possible, such issues must be referred to a vote of the full Membership for resolution.

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ARTICLE 6 CONSTITUTION & BYLAW AMENDMENT

- 6.1 The Matrix Constitution may only be amended at the Annual General Meeting of the Matrix Membership or a special meeting of the Membership called by the Executive with such meetings being chaired by the Matrix Board Chair.
- 6.2 Constitutional amendments may be proposed by any Member Association or by the Board itself with notice of proposed amendments being forwarded to the Matrix Chair at least 30 days prior to the annual and/or special meeting. The Chair shall distribute the proposed amendments to the Executive, Board and Members at least 14 days prior to the annual or special meeting to be considered for amending.
- 6.3 Amendments must pass a 75% vote of the Membership as represented by the Member Associations elected members, Executive and/or appointed Matrix Board Members present.
- 6.4 Bylaws may be amended by the Executive at anytime upon recommendation from the Board. Potential amendments must be submitted to the Executive with proposed wording and rationale prior to consideration. Bylaw amendments affecting the upcoming season must be approved and posted before tryouts begin. Potential Bylaw amendments can originate from many sources and should be sent to the Matrix Chair in writing. The Board is obligated to consider all proposed amendments and provide justification for rejection of proposed amendments to the Executive.
- 6.5 The Board may choose to adopt polices and procedures to assist with the management of the organization. Development of policies and procedures are permitted provided they are consistent with and do not violate constitutional articles and/or bylaws. The interpretation of the constitution is an Executive responsibility and the Board must seek their approval before any policies or procedures are put into practice.

ARTICLE 7 FINANCES & REGISTRATION

- 7.1 The Board operates financially independent of the Member Associations with complete responsibility for all receipts and disbursements related to the Matrix teams.
- 7.2 Signing authority for the finances of the Board shall be any two of the following; the Chair, Treasurer and/or Board member.
- 7.3 Each Member Association is responsible for transferring regular registration fees, less any development or fundraising money to be kept by the players home association, to the Matrix Board based on the number of players assigned to the Matrix teams. Monies are to be paid in one instalment by November 1st. Additional Matrix player fees are required to support the additional responsibilities of the teams as outlined in Bylaw 8.
- 7.4 The Board is required to hold a registration night within two weeks of team selection to confirm rosters and to collect player fees. The Board shall forward team budgets and projected player fees to the players once team rosters are posted.
- 7.5 Players who do not register and pay in full on or before the registration date may be replaced by the Board with alternates as identified in the team selection process.

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ARTICLE 8 CONFLICT OF INTEREST

- 8.1 Conflict of Interest is understood as a set of circumstances that creates the risk that judgment or actions regarding the primary interest of the organization could be duly influenced by a secondary or personal interest. For a Conflict of Interest to occur requires only the perception that the primary interest could be compromised.
- 8.2 Executive, Board members, officers and coaches have a primary interest to ensure that ALL participants are treated fairly and with respect to due process. As such, decisions regarding family members, friends, close acquaintances and/or business associates would constitute a secondary or personal interest, which creates a potential conflict.
- 8.3 The Chair, Board members, division or team officers, coaches or persons otherwise involved with the Matrix and who directly or indirectly have a secondary interest in a proposed action shall make a full and fair declaration of the nature and extent of their interest in writing to the Executive for consideration. Where the Executive themselves are in potential conflict, they also have a duty to disclose to the Members and refrain from influencing decisions in which they have a primary conflict.
- 8.4 In the cases where a potential conflict is determined, the person shall refrain from voting or speaking in debate on such action and or otherwise from influencing the decision in any manner either directly or by proxy.
- 8.5 A Board member, officer or coach who is deemed to be in conflict must refrain from participating in the process in question and an alternate representative appointed prior to any decisions with such appointments at the discretion of the Board and/or the Member Association affected.
- 8.6 Where a Board member or person has failed to disclose a potential conflict and whereas such conflict comes to the attention of the Members, Executive or Board, the Executive may remove the individual from their position indefinitely pending review.
- 8.7 Board members or individuals with potential conflict shall not be counted in the quorum for a particular decision but can be counted on other decisions or transactions during the same session where they are not in conflict.

ARTICLE 9 HOST RINK & ICE ALLOCATION

- 9.1 Matrix teams will be hosted equally at member association rinks. Ice time allocation will be divided equally between all four member association rinks during the regular season. Scheduling and location of playoff games are at the discretion of team officials are not governed by this agreement.
- 9.2 The Matrix Teams must use Member Association rinks for extra practices or make up games. Where appropriate ice times are not available within the zone, teams may look for ice elsewhere, however, Board permission is required for ALL ice rentals outside of the zone where 10 or more registered players are on the ice together. In the interest of cooperation and player fairness, teams are encouraged to utilize all four (4)-zone rinks at some point throughout the season.

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ARTICLE 10 INDEMINIFICATION

10.1 All individuals holding either elected or appointed positions within the Matrix shall be indemnified by their respective Member Association for any legal costs and/or claims for damages incurred as a consequence of their actions carried out on behalf of their Member Association as long as such actions were carried out in accordance with their Member Association's Constitution, Bylaws and any other duly approved policies.

ARTICLE 11 BYLAWS, POLICY & PROCEDURES

- 11.1 The Matrix shall adopt bylaws consistent with this constitution and/or the constitutions of the Member Associations.
- 11.2 The bylaws shall include additional provisions for the consistent and effective operation of Matrix organization and may be amended from time to time as therein provided.
- 11.3 The Board may choose to develop additional policies, procedures or guidelines to direct their organization and such policies; procedures and/or guidelines can be developed at anytime provided they are in place prior to the season starting, do not conflict with the constitution or bylaws and are approved by the Executive prior to being implemented.

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BYLAW 1 BOARD OPERATIONS

- 1.1 The Board is responsible for the day-to-day operations of the Matrix zone teams in accordance with the Constitution and approved bylaws, policies and procedures.
- 1.2 The Board is responsible to develop and implement policies and procedures consistent with the constitution and bylaws and when in question consult with the Executive to ensure that the Board is acting in the best interest of the Matrix and the Member Associations.
- 1.3 The Board is responsible for selecting coaches and administering any necessary management and or player discipline.
- 1.4 The Board is responsible for managing the player evaluation and team selection process.
- 1.5 The Board is responsible for soliciting, selecting and confirming team sponsors.
- 1.6 The Board is responsible for approving all team fund raising. Any requests for team fundraising must be presented to the board no later than November 15 for consideration.
- 1.7 The Board is to administer the rules and regulations of Hockey Canada and Hockey P.E.I. to the zone teams.
- 1.8 The Board will alternate meetings to each association town for fair travel of all board members. The only exception will be the Annual meeting in which the Board Chair may choose a location based on the needs of the meeting.
- 1.9 The Board is responsible for renting and distributing allotted ice times to each team.
- 1.10 The Board is responsible to conduct year-end coach evaluations by soliciting input from both participants and parents. The source of this information should be kept confidential for Board consideration only but summary feedback to the coaches both good and bad should be provided in a timely manner.

BYLAW 2 COMMITMENT & SPORTSMANSHIP

- 2.1 The Matrix is intended to provide a high energy and performance focused experience for the players. Coaches are selected with this philosophy in mind and players are expected to commit fully both on and off the ice to maximize their own development opportunity, the opportunity of their teammates and the vision of the organization as a whole. Dry land training is part of all high performance environments and is an integral part of the Matrix philosophy.
- 2.2 Matrix is committed to principles of sportsmanship including making reasonable attempts to ensure that players receive equal opportunity to contribute towards a team's success. Playing time or fair play in sanctioned games is one aspect of opportunity that gets considerable attention from parents and players and as such, coaches shall make every attempt to play players equitably. That said, coaches also have a reasonable expectation for players to provide a concerted effort in all aspects of games and practices. Should a coach feel that a player is not making such efforts, they may reasonably restrict play in order to motivate the player. Providing equal minutes for non-equal effort is not in the best interest of the individual, the team and does not exhibit the values that the Matrix expects from its players. Additionally, during the final five (5) minutes of any regular season game, during a penalty kill, power play or in any part of a final tournament game or playoff series, the

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- coach may choose to shorten their bench to increase the probability of team success. The coach should discuss this and all fair play exceptions with the players and parents at the beginning of the season and prior to tournament games or playoffs.
- 2.3 Players must show respect for their teammates, team officials, opposition, referees and fans. Locker room bullying including physical, cyber or verbal abuse will not be tolerated and coaches are responsible for player's behaviour both on and off the ice. In cases where discipline is required, a coach may elect not to play a player for up to one game per occurrence and must report such suspensions to the Matrix Chair.
- 2.4 Coaches are expected to set an example for the players in their charge, both on and off the ice. Under no circumstance should a coach verbally or physically abuse a player, parent, opponent or official. All incidents should be reported to the Matrix Chair and depending on the nature and/or frequency, a warning or suspension should be expected.

BYLAW 3 COACH APPLICATION & SELECTION

- 3.1 Application for coaches should be solicited in local newspapers on at least two occurrences and be posted on both the Matrix and Member Organizations web sites for at least two weeks. Application should be received up to June 15th for all divisions with interviews completed by the end of June.
- 3.2 The Board must use a standard application form requesting basic personal information, contact information, child's name (if potential to play at this level) an indication of hockey knowledge, coaching experience, and coaching philosophy. References should also be requested and verified prior to offering candidates a coaching position.
- 3.3 All candidates expressing interest in coaching should be interviewed regardless of their past experience or paper presentation unless there is a compelling reason not to. The decisions on who to interview should be decided at a full meeting of the Board.
- 3.4 At least four (4) voting members of Board shall be present at all interviews with at least one member from each of the Member organizations. All eight (8) voting members (or where in conflict their alternates) may choose to be present at the interviews to observe responses but only four (4) Board members should direct questions to the candidates.
- 3.5 The Board should develop a standard list of relevant questions for the candidates, which will allow the evaluation of their overall suitability including both hockey knowledge and temperament. Hockey knowledge should be evaluated with consideration for the level of play and more weighting should be applied to the candidates overall suitability to manage and develop athletes at the level in question.
- 3.6 All responses and notes on responses should be collected by the Board Chair and kept for future consideration should any questions regarding appointments arise. After the season starts all responses and notes should be destroyed.
- 3.7 Board members should refrain from discussing candidate suitability until all interviews have been completed. After all interviews at a particular level are completed, all Board Members attending interviews may rank the candidates by preference (i.e. 1, 2, 3...) and submit such rankings and supporting information to the Chair. The Chair should summarize and aggregate the rankings and distribute to the full Board for approval. At least six (6) of eight (8) Board members must vote to confirm the coaches and when only six (6) Board members are present, six (6) positive responses are still required.

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- 3.8 Should a Board member or members feel the process has been compromised, conflicted or not in good faith as per the Matrix objective, they can appeal to the Executive for consideration. Coaches should not be confirmed until a response on the appeal process is received. It is not the place of the Executive to evaluate coaching credentials, only that the process was fair and in accordance with the constitution and bylaws.

BYLAW 4 PLAYER & GOALIE EVALUATION

- 4.1 Every player should be given a fair and equal opportunity to demonstrate their skills and attitudes without bias related to their community of origin, previous team affiliations or any undue preference associated with the coach and/or evaluators.
- 4.2 Although the coach is ultimately responsible for selecting the team, knowledgeable evaluators shall be appointed by the four (4) Member Associations to assist the coach in assessing the players. Member Associations can use the same evaluator at all levels provided they do not have a conflict of interest, however, because of the specialized nature of the goalie position additional evaluators with knowledge and/or experience in goaltending must be used. Evaluators are there to observe only and should not be involved in running drills or other forms of instruction and under no circumstances should they provide feedback directly to the players during or after the evaluations.
- 4.3 Player evaluations shall use common criteria consistent with Hockey Canada guidelines except in the case of the goalies where goalie specific criteria should be used.
- 4.4 The coach is expected to consult with the evaluators prior to confirming the team. Where player rankings differ significantly between the coach and the evaluators, the coach **MUST** explain his/her rationale to the Board **BEFORE** notifying players and roster confirmation.
- 4.5 Anyone participating in the evaluation process must declare potential conflicts and where potential for conflict exists, they must excuse themselves from the process. If there is any question as to whether a conflict exists, the Board should refer to Article 8 of the constitution and/or defer to the Executive for final determination.

BYLAW 5 TRYOUT & TEAM SELECTION

- 5.1 Team tryouts with location, time and cost must be posted on the Matrix and Member Association websites as soon as they are confirmed. The Board may also choose to post in local newspapers. Conditioning camps put on by the Matrix must follow the same procedure. No team shall hold conditioning camps without the Board's approval.
- 5.2 The cost of Conditioning/ID camps and tryouts are flat fees for participation and may be charged separately. The cost of the Conditioning/ID camps and tryouts will be determined and posted prior to the start of conditioning and are covered by the participant. Monies collected for Conditioning camps/ID camps go back to the Board to assist in operating with balances of tryout monies distributed to the team on a proportional basis to help offset team start up costs.
- 5.3 Teams are to hold at least three tryouts before making any cuts; teams are then required to have at least two (2) exhibition games in the form of a tournament or single game matches for the remaining 19-25 players they have chosen. Each player must play at least one (1) game before final cuts to a minimum of 9 forwards, 6 defense and 2 goalies.
- 5.4 Prior to final cuts, there shall be an additional goalie evaluation session for all levels. The session should be at least 1-½ hours long. Evaluations from this session combined with

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- general tryout and game situations should be used in ranking and ultimately selecting the goalies. The cost of this session is to be paid from the general tryout registration monies.
- 5.5 Teams requiring more than 15 skaters and 2 goalies must ask the board before choosing additional players. The Board reserves the right to consult with each association concerning their numbers in the appropriate division before giving permission.
 - 5.6 Cuts are to be made in a timely fashion so not to unjustly interfere with the AA and A team selection in the Member Associations. The Board will set dates for when final team rosters must be submitted to the Board for approval.
 - 5.7 Matrix head coaches are responsible for selecting their assistant coaches, trainers and managers. Managers should have no personal connection to the coach (i.e. spouse or friend) due to the potential for conflict with their liaison role with parents. The head coaches must get approval from the Board regarding their selections.
 - 5.8 After all sessions are complete and player evaluations compiled, the coaches shall submit proposed team rosters and supporting rationale to the Board for approval and prior to posting. The Boards role is not to second-guess the coach's selections but rather to ensure that the integrity of player evaluation and team selection process is maintained.
 - 5.9 Players are expected to attend All tryouts but coaches' may still consider players who are absent from tryouts due to injury or other actions or instances deemed reasonable and unavoidable. Such determinations are at the discretion of the coaches but coaches should be prepared to explain such rationale to the Board if absentee players are selected.

BYLAW 6 DISCIPLINE & APPEAL

- 6.1 The Matrix should appoint a discipline subcommittee of no less than three (3) members to address any discipline that arise.
- 6.2 All potential discipline issues with respect to the behaviour of coaches, team officials or players shall be brought to the attention of the Matrix Chair for information/consideration.
- 6.3 The Chair shall collect and/or confirm any additional information that may be required and communicate such information to the Matrix discipline committee for recommendation. If additional action/sanction is recommended, it should be approved by the full Board.
- 6.4 Coaches are responsible for disciplining players but the extent of such discipline depends on the nature and severity of the infraction. Coaches should make the Chair aware of any existing or potential discipline issues with their team.
- 6.5 Coaches are permitted to give a one game suspension for discipline reasons; however, they must notify the Board if this happens.
- 6.6 Discipline is ultimately the responsibility of the Board and they may choose to impose additional discipline and/or suspensions as they see fit. Such actions of the Board should be considered final, however, persons may choose to appeal sanctions to the Matrix Executive with such requests made in writing to the Matrix Chair. Where an appeal is requested, the Chair shall notify the Executive immediately and forward all relevant information for consideration within 24 hours of the appeal being requested. The Executive must respond to appeals in a timely manner so as not to impede the disciplinary process.
- 6.7 Where disciplinary action is decided, head coaches are responsible to inform players and parents of sanctions and/or suspensions.

BYLAW 7 FUNDRAISING & SPONSORSHIP

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- 7.1 The Matrix Board has full responsibility over fundraising within the Matrix organization and as such, teams cannot fundraise without the permission of the Board. Team fundraising plans must be submitted to the Board for consideration by Nov 15th.
- 7.2 To help offset the cost of registration, each player is allowed to get a sweater sponsor for up to \$200.00 or two for \$100.00. This is not a team fundraiser and should be administered by players, but it can be used to offset team expenses accrued by the player to the team.

BYLAW 8 TEAM & PLAYER RESPONSIBILITIES

- 8.1 Each team has an assigned budget consistent with the past costs of the team at this level and from which the current years player fees were based. Teams should make every effort to operate within this budget, however if additional monies are needed to run the teams, such monies are the responsibility of the players and their families.
- 8.3 Budgets will vary by team but are typically based on a 20-week season, two (2) ice times per week with an additional ten (10) prepaid hours of ice time to be allocated throughout the season. A minimum amount of \$2000.00 is provided for tournament play and identified as a separate line item in the approved budgets of each Matrix Team.
- 8.4 Each team will receive their pre paid monies for Tournaments, Refs, Time Keepers and any monies collected for pucks, water bottles and First Aid kits. The remaining monies will stay with the Matrix Board for ice and other unforeseen costs.
- 8.5 To assure consistency and availability, players will be responsible for buying two pairs of socks from the board at a cost set by the board.
- 8.5 Surplus team funds at the end of the year are to be split 50/50 between the team and the Board with the Board portion used for development and/or to reduce registration costs on a go forward basis.
- 8.6 Travel money for coaches is at the discretion of the team and parents with Board approval.
- 8.7 Teams must create a team budget for additional costs and to submit financial statements to the Board on December 15th and two weeks following the last game played.
- 8.8 The Board and rinks will assign each team one (1) game time and one (1) practice time. The assigned ice times must be used unless they interfere with tournaments, away games, make up games or school. Teams must abide by the rinks cancellation policy and work with the Matrix Board to fill all ice time commitments.
- 8.9 Requests for registration refunds can be made to the Matrix Chair at any time for Board consideration. The amount of monies refunded will depend on the circumstances and timing of the request (i.e. avoidable or unavoidable, early season or late season etc.). The Board decision on refunded amounts should be considered final but can be appealed to the Executive for consideration.